

APACHE COUNTY JUSTICE COURTS/SUPERIOR COURT

Instructions: Please complete this form, which will be used by the constable and/or civil deputy sheriff to serve your court papers. Be as accurate and complete as possible. This information will not be given to the Defendant.

Court: _____ **Case Type:** _____ **Case No:** _____

Plaintiff's Information:

Name: _____
Address: _____ State: _____ ZIP: _____
Home Phone: _____ Work Phone: _____ Work Hours: _____

Defendant's Personal Information:

Does the Defendant know where you live? Yes No Is the Defendant living with you? Yes No
Does the Defendant require an interpreter? Yes No If Yes, what language? _____
Defendant Name (Nick Names): _____ Sex: Male Female
Address: _____ State: _____ ZIP: _____
Home Phone: _____ Work Phone: _____ Work Hours: _____

Age: _____ Hair Color: _____ Height: _____ Weight: _____
Glasses: _____ Beard: _____ Mustache: _____ Hair Length: _____
Scars, Marks, Tattoos: _____

Defendant's Employer(s) Information:

Name of Employer(s): _____
Address: _____ State: _____ ZIP: _____
Occupation: _____ Supervisor: _____
Work Schedule: _____ Type of Work: _____

Miscellaneous Information:

Other locations where the Defendant may be located at: _____

Does the Defendant have access to a vehicle? Yes No If yes, complete the following information:
License Plate No: _____ State: _____ Year of Vehicle: _____
Make: _____ Style (2 Door / 4 Door): _____ Color: _____
Other Features: _____

Check all that apply and add descriptions where available:

- Defendant is a drug user: _____
- Defendant is a heavy drinker: _____
- Defendant is violent: _____
- Defendant has weapons: _____
- Defendant has warrants: _____
- Defendant has a criminal arrest record: _____
- Defendant has previous domestic violence history: _____
- Defendant has been served before: _____
- Defendant will avoid service: _____
- Defendant photo is available (Can be copied and returned): _____

List names, addresses, phone numbers of friends or relatives who may know where the defendant is presently located:

Any other information: _____

