

DONATIONS AT YOUR LIBRARY



It's spring, and you've been cleaning house. You have gathered various books that are in good shape. What to do with them? No one likes throwing books away. Your public library accepts donations.

Once you take the books to the library, you will probably hear the following from a librarian. "Thank you for your donation. Please understand that these books will not necessarily be added to the collection. Some might make it to a shelf here, or possibly at one of the other branches. We also put the books out for sale. If they sell, the money goes into the donation fund which is used to purchase new items. If the books do not sell, they will be recycled, and the money from recycling goes to children's programming." So, your donations are useful in various ways. If a patron is not pleased with how the books will be used, then, we ask that they not be donated.



If a patron desires to claim the donations as a tax deduction, the librarian will give the patron a donation receipt. The patron must fill out the receipt which requires a list of donated items and the price of the items. After the information has been completed by the patron, a librarian will sign the receipt.

If you would like to donate videos, these are usually put in the sale. If you donate DVDs, these most often make it into the collection as DVDs are one of the most popular items in the library.



Donated magazines are briefly made available at no charge to anyone who would like them. (Please remove or cover any personal identifying information on magazines.) The magazines are then recycled. Condition of the items, date of publication, popularity, etc. are all considered when deciding how donations are handled.

If a donated item is to be added to the collection, please realize that it must go through processing and be cataloged and added to the system before it appears on the shelf.

So, if you have been wondering what to do with those old books, magazines, etc., consider taking them to your public library.