



APACHE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE SPECIAL NEEDS POPULATION SUB COMMITTEE MEETING

September 20, 2010 1:00 PM

**Round Valley Apache County Annex Conference Room
309 South Mountain Avenue
Springerville, AZ 85938**

Notice of Public Meeting

PURSUANT TO A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE APACHE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) AND THE GENERAL PUBLIC THAT THE APACHE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE WILL HOLD A MEETING OPEN TO THE PUBLIC ON SEPTEMBER 20, 2010 BEGINNING AT 1:00 P.M. IN THE ROUND VALLEY APACHE COUNTY ANNEX CONFERENCE ROOM LOCATED AT 309 SOUTH MOUNTAIN AVENUE SPRINGERVILLE, AZ 85938

A G E N D A

- I. **Call to order, Introductions and Welcome:**
Shonde Burgess, Chairperson

- II. **Approval of Meeting minutes August 23, 2010**

- III. **New Business**
 - A) **A/D New Appointments to Chair, Vice Chair and Secretary of committee**
 - i. Elect new Chair, Vice Chair and Secretary
 - B) **A/D Clarification of Mission for Outreach and Medical focus groups**
 - i. Discuss leadership of Outreach focus group
 - ii. Discuss leadership for Medical focus group
 - C) **A/D Discuss review of State plans and plans from other counties presentation A/D**
 - D) **Guidelines on steps to order and receive medication in emergency events-Toni Preder to present local Pharmacy policies**
 - E) **A/D Procedures for Mail order prescriptions**
 - F) **A/D Distribution of special needs forms, Toni Preder and Shonde Burgess to present findings on form emailed by Jean Wilson**
 - G) **A/D need to vote on meetings to be held every third Monday of month. Should meeting be every other month or quarterly?**

- IV. **Call to LEPC members**

- V. **Public Comments**

- VI. **Date and Time of next meeting: _____.**

- VII. **Adjournment**

A – Action

D – Discussion

Pursuant to the Americans with Disabilities Act, the Apache County Risk and Emergency Management Office endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Apache County Risk Manager's Office at (928) 337-7631 or (928) 337-7684 TDD (928)-337-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that accommodations can be arranged.

Posted: _____ at _____ a.m p.m by: _____.