

**APACHE COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEMBERSHIP AND ORGANIZATION SUBCOMMITTEE MEETING
SUMMARY MEETING MINUTES
August 26, 2010, 9:00 AM**

Present:

Keli Sine-Shields, Apache County Public Health Service District

Lillian Martin, Apache County Emergency Management

Byron James, Arizona Department of Environmental Quality

Call to Order: Byron James, subcommittee chairperson, called the meeting to order at 9:05 a.m.

Continued review of LEPC By-Laws and recommendation to the Committee

Keli Sine-Shields made a motion that: 1) the July 27, 2010 version of the draft/amended By-Laws be forwarded to the Committee for review and possible approval, and 2) recommendations should be made to the Committee to discuss the timeframe for producing meeting minutes, and biennial emergency plan exercises. A second to the motion was made by Lillian Martin. The motion passed unanimously.

Call to LEPC Members: No Reports.

Public Comments: No Reports.

Adjournment: Byron James motioned to adjourn. The motion was seconded by Keli Sine-Shields. The motion passed unanimously and the meeting adjourned at 9:35 a.m.