

Apache County
Special Needs Population Subcommittee
Summary Meeting Minutes
November 2, 2009 1:00 PM

Present:

Jean Wilson, Gaylene Kirkhorn, Taura Livingston, , Toni Preder, Dennis Gilliam, Harry Cordova, Shonde Burgess, Laura Simms, Velda Wiltbank, Robbie L Grimsley

Call to Order:

Meeting was called to order by Shonde Burgess, Chairperson at 1:20 pm at the Eagar Town Hall Council Chambers.

Approval of Meeting Minutes for September 24, 2009:

Jean Wilson motioned for approval, Toni Preder 2nd. Vote was unanimous.

New Business:

Create Focus Groups

Shonde Burgess opened the floor for discussion on the two focus groups being created.
Taura Livingston asked if the subcommittee had objectives in place for these focus groups
Toni Preder stated that the focus groups would be created and then objectives would be put in place.

The medical group will be conducted by Velda Wiltbank, Shonde Burgess, Toni Preder and Laura Simms
The animal group will be conducted by Dennis Gilliam, Jean Wilson, Taura Livingston and Ramon Morales.

Discussion and recommendations on Evacuation Planning Checklist

Shonde Burgess opened floor to discussion on the Evacuation planning checklist presented by Toni Preder at last meeting and revised by Jean Wilson. Suggested sending out the registration forms to PO Boxes.

Toni Preder asked what the return mailing address would be. She was informed it would be at the Public Health office in Round Valley.

Toni Preder suggested teaming up with Census to hand out when going door to door.

Other suggestions were have registration forms at libraries, senior centers and meals on wheels.

Shonde Burgess added that people who intentionally self isolate themselves will be responsible to go pick up registration form and send back to Public health.

Harry Cordova suggested partnering with people who have medication delivery services and have them deliver the registration forms as well.

Taura Livingston stated that past experience shows that mailing out the registration forms does not work. Last time Apache County mailed out these forms only 2 were returned.

Harry Cordova stated that there should be multiple ways that the registration forms are going out to make it more convenient for the citizens.

Velda Wiltbank inquired if there could be a doctor appointed to write prescriptions in an emergency and/or evacuation.

Shonde Burgess stated that Pharmacies will give additional 30 day supply if vital medication. It can be renewed even if it states no refills.

Taura Livingston stated this would be a great subject to research and find out what the steps and

guidelines are in order to receive the medication.

Laura Simms stated that last time there was an emergency event the pharmacy could only do a weeks worth in prescription refills.

Velda Wiltbank asked if there could be a form created for a Dr. to give permission during an emergency.

Rob Grimsley asked where the filled out forms would go to.

Shonde Burgess stated that 1st responders in order for them to be aware of where these people are in case of an emergency. If you call 911 they may not be able to help. With this get agreement with busses to go out and get these people.

Harry Cordova is trying to get CERT going. If census can do or have CERT pass out registration forms. Should we consider this due to our remoteness.

Shonde Burgess need information on the special needs person if they have an oxygen tank??? Not plug ins but portable.

Toni Preder Valley FD can refill oxygen tanks does our Fire districts have the same ability. Believes Greer fire district is able to do this. Will ask.

Harry Cordova asked when does the Census begin.

Toni Preder stated it will be at the beginning of the year.

Shonde suggested using a website to send out the information for registering as well.

Harry suggested have engineering map out Apache county to know where people are in the rural areas.

Toni suggested condensing the information on the checklist to make it more simple.

Taura stated that the Red Cross has similar but likes this form. Need to do presentations and take people through the process of outreach education, libraries, and senior citizens.

Toni asked how do we do this on the reservations? Do we contact chapter houses?

Harry stated that the Nation already has a really good handle on this. The chapter houses give an advantage.

Toni stated that we should have their information in case they have to transport people to a shelter off the reservation. We would need to know who is coming and their condition.

Need to set up some goals for each of the focus groups prior to the next meeting.

Harry- do we want to create an outreach focus group?

Taura- outreach should be in the full subcommittee and assign members.

Toni will contact Census to see if they will assist in handing out registration forms for special needs. The Apache County website will be utilized to send out information to the public as well. It will be decided in next meeting if livestock will be included as special needs.

Rob Grimsley will contact the fire departments regarding oxygen refills.

This subcommittee needs to have two main focuses: 1 is the response side the other is education and outreach.

Need to start reviewing the State plan and plans from other counties and then localize to fit our needs.

Need to email the State and/or Coconino county plan to members to discuss at next meeting. Will change the Animal focus group to an outreach/education focus group at the next meeting.

Next meeting date and time:

Next meeting was set for Tuesday December 7, 2009 at 1:00PM at same place.

Jean Wilson motioned to adjourn, Toni Preder 2nd the motion, vote was unanimous.